

Thursday, September 12, 2019

Minutes of the meeting of the Comox Strathcona Waste Management Board of Directors held on September 12, 2019 at the Campbell River Maritime Heritage Centre, 621 Island Highway, Campbell River, BC commencing at 9:45 am.

MINUTES

Present:

Chair:	B. Wells	City of Courtenay
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	J. Abram	Discovery Islands - Mainland Inlets (Area C)
	N. Anderson	Cortes (Area B)
	M. Babchuk	City of Campbell River
	J. Colborne	Village of Zeballos
	C. Cornfield	City of Campbell River
	D. Frisch	City of Courtenay
	B. Leigh	Oyster Bay – Buttle Lake (Area D)
	A. Adams	City of Campbell River
	W. Cole-Hamilton	City of Courtenay
	M. Davis	Village of Tahsis
	B. Unger	Village of Gold River
	G. Whalley	Kyuquot – Nootka/Sayward (Area A)
	C. Moglove	City of Campbell River
	M. Swift	Town of Comox
Alt. Directors:	W. Morin	City of Courtenay
	C. Evans	City of Campbell River
	B. Ives	Village of Sayward
	G. Sproule	Village of Cumberland
	N. Minions	Town of Comox
Staff:	K. Douville	Manager of Financial Planning
	R. Dyson	Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	J. Warren	General Manager of Corporate Services
	J. Martens	Manager of Legislative Services

Absent:

Directors:	E. Grieve	Puntledge/Black Creek (Area C)
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ATTENDANCE:

Director Arbour was not in attendance when the meeting was called to order.

CALL TO ORDER AND APPROVAL OF THE AGENDA:

A. Adams/B. Unger: THAT agenda item F.3 - Regional Organics Compost Project September 2019 Update, be brought forward ahead of agenda item F.2 - Regional Organics Compost Project Procurement Recommendations;

AND FURTHER THAT the agenda be approved as amended.

208

Carried

IN-CAMERA MEETING:

B. Leigh/J. Colborne: THAT the board adjourn to an in-camera session pursuant to the following sub-section(s) of section 90 of the Community Charter:

90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure might reasonably be expected to harm the interests of the regional district;

AND FINALLY THAT the in-camera portion convene immediately following the open portion of the meeting.

208

Carried

ADOPTION OF MINUTES:

B. Leigh/J. Colborne: THAT the Comox Strathcona Waste Management Board minutes dated June 20, 2019 be adopted.

208

Carried

REPORTS:**COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE MINUTES**

B. Unger/J. Colborne: THAT the Comox Strathcona Waste Management Advisory Committee minutes dated August 15, 2019 be received.

208

Carried

REGIONAL ORGANICS COMPOST PROJECT - SEPTEMBER 2019 UPDATE

D. Frisch/N. Anderson: THAT the report dated September 6, 2019 regarding a regional organics compost project update be received.

209

Carried

Director Arbour joined the meeting at 9:59 am and was present for the vote.

A. McGifford, Senior Manager of CSWM Services, provided a presentation on the regional organics compost project update.

The board recessed at 10:45 am and reconvened at 11:00 am.

REGIONAL ORGANICS COMPOST PROJECT – PROCUREMENT RECOMMENDATIONS

J. Colborne/D. Frisch: THAT the report dated September 5, 2019 regarding a summary of procurement options and to recommend a project delivery method for the regional compost processing facility and transfer station be received.

209

Carried

A. Hamir/B. Unger: THAT the Comox Strathcona Waste Management compost processing facility and the compost transfer station be procured through a design-build or design-bid-build procurement method.

209

Carried

CAMPBELL RIVER WASTE MANAGEMENT CENTRE – LANDFILL GAS MANAGEMENT REGULATION WARNING LETTER

D. Frisch/A. Hamir: THAT the report dated September 5, 2019 regarding the recommended plan and timeline to complete the closure of the Campbell River Waste Management Centre in consideration of the requirements under the Landfill Gas Management Regulation and the Ministry of Environment and Climate Change Strategy, be received.

209

Carried

A. McGifford, Senior Manager of CSWM Services, presented an overview of the staff report regarding the recommended plan and timeline to complete the closure of the Campbell River Waste Management Centre in consideration of the requirements under the Landfill Gas Management Regulation and the Ministry of Environment and Climate Change Strategy.

N. Anderson/J. Colborne: THAT the Comox Strathcona Waste Management Board support the planned closure approach described as option 2 in the September 5, 2019 staff report, subject to funding support being provided by the Province.

209

The board was polled on the following motion:

C. Cornfield/G. Whalley: THAT consideration of the following motion be deferred to the November 14, 2019 board meeting:

"THAT the Comox Strathcona Waste Management Board support the planned closure approach described as option 2 in the September 5, 2019 staff report, subject to funding support being provided by the Province."

209

Defeated

Vote taken on main motion as follows:

THAT the Comox Strathcona Waste Management Board support the planned closure approach described as option 2 in the September 5, 2019 staff report, subject to funding support being provided by the Province.

209

Defeated

The dissenting votes for the above motion were as follows: B. Ives, C. Moglove, D. Frisch, G. Sproule, M. Swift, J. Abram, M. Davis, A. Adams, B. Unger, B. Leigh, B. Wells, J. Colborne, G. Whalley, C. Evans, M. Babchuk, and C. Cornfield.

A. Adams/B. Unger: THAT the Comox Strathcona Waste Management Board support the planned closure approach described as Option 3 in the September 5, 2019 staff report, and direct staff to continue to follow the 2017 Design, Operations and Closure Plan for the Campbell River Waste Management Centre to meet Landfill Gas Management Regulation in 2023;

AND FURTHER THAT the Comox Strathcona Waste Management Board send a letter to the Ministry of Environment and Climate Change Strategy to confirm our intent to meet the Landfill Gas Management Regulation as outlined in the 2017 Design, Operations and Closure Plan for Campbell River;

AND FINALLY THAT the 2020 - 2024 Financial Planning ensures that the necessary funding is available within the budget to undertake the closure works to proceed as per Option 3.

The board recessed at 12:36 pm and reconvened at 1:04 pm.

B. Leigh/W. Morin: THAT consideration of the following motion be deferred to the November 14, 2019 board meeting:

"THAT the Comox Strathcona Waste Management Board support the planned closure approach described as Option 3 in the September 5, 2019 staff report, and direct staff to continue to follow the 2017 Design, Operations and Closure Plan for the Campbell River Waste Management Centre to meet Landfill Gas Management Regulation in 2023;

AND FURTHER THAT the Comox Strathcona Waste Management Board send a letter to the Ministry of Environment and Climate Change Strategy to confirm our intent to meet the Landfill Gas Management Regulation as outlined in the 2017 Design, Operations and Closure Plan for Campbell River;

AND FINALLY THAT the 2020 - 2024 Financial Planning ensures that the necessary funding is available within

the budget to undertake the closure works to proceed as per Option 3."

209

Defeated

The dissenting votes for the above motion were as follows: A. Hamir, N. Anderson, W. Morin, D. Arbour, N. Minions, W. Cole-Hamilton, B. Ives, C. Moglove, D. Frisch, G. Sproule, M. Swift, J. Abram, M. Davis, A. Adams, B. Unger, B. Wells, G. Whalley, C. Evans, M. Babchuk, and C. Cornfield.

Vote taken on main motion as follows:

THAT the Comox Strathcona Waste Management Board support the planned closure approach described as Option 3 in the September 5, 2019 staff report, and direct staff to continue to follow the 2017 Design, Operations and Closure Plan for the Campbell River Waste Management Centre to meet Landfill Gas Management Regulation in 2023;

AND FURTHER THAT the Comox Strathcona Waste Management Board send a letter to the Ministry of Environment and Climate Change Strategy to confirm our intent to meet the Landfill Gas Management Regulation as outlined in the 2017 Design, Operations and Closure Plan for Campbell River;

AND FINALLY THAT the 2020 - 2024 Financial Planning ensures that the necessary funding is available within the budget to undertake the closure works to proceed as per Option 3.

209

Carried NAY: A. Hamir, B.
Leigh, W. Cole-
Hamilton, D. Arbour

C. Moglove/C. Cornfield: THAT the potential purchase of carbon offsets for the emissions from the Campbell River Waste Management Centre, as outlined in the staff report dated September 5, 2019 be referred to staff for a report with further options for the board's consideration.

209

Carried NAY: G. Whalley, D.
Arbour

COMOX VALLEY WASTE MANAGEMENT CENTRE – REQUIREMENT FOR ADDITIONAL LEACHATE MANAGEMENT MEASURES

D. Frisch/J. Colborne: THAT the report dated September 5, 2019 regarding the results of an assessment of the first full year of operations of the Leachate Treatment Facility at the Comox Valley Waste Management Centre be received.

209

Carried

SINGLE-USE ITEMS REDUCTION REPORT

D. Frisch/J. Colborne: THAT the report dated September 4, 2019 regarding a reduction to the distribution of single-use items in the Comox Strathcona Waste Management service area in response to the CleanBC

Plastics Action Plan Policy Consultation Paper be received.

209

Carried

A. Hamir/M. Davis: THAT the Comox Strathcona Waste Management Board submit a formal response to the CleanBC Plastics Action Plan Policy Consultation Paper;

AND FURTHER THAT the Comox Strathcona Waste Management Board recommend to member municipalities to exclude compostable and biodegradable plastics as allowable substitutions within single-use item reduction bylaws;

AND FURTHER THAT the Comox Strathcona Waste Management Board encourage visitors, residents and all businesses within the service area to restrict the use of single-use items by allocating \$8,000 in communication and educational resources from the 2020 budget from 391, general education and advertising;

AND FINALLY THAT the Comox Strathcona Waste Management Board direct staff to track the impact of the material bans for the purposes of reporting in the next Solid Waste Management Plan using business outreach and waste audit tools.

209

Carried

NAY: C. Cornfield

2019-2023 FINANCIAL PLAN AMENDMENT – CSWM SERVICE – FUNCTION 391 - 2019 CAPITAL PROJECT – 1029 BUILDING IMPROVEMENTS

J. Colborne/D. Frisch: THAT the report dated September 4, 2019 regarding an increase in the capital project budget for building expenditures in project #1029 – annual provision for capital projects, to meet the change in scope for the Comox Valley Waste Management Centre operational staff facility be received.

209

Carried

D. Arbour/W. Cole-Hamilton: THAT the 2019 – 2023 Financial Plan for the Comox-Strathcona Waste Management Service, functions 391 – 393, be amended to increase building expenses by \$15,000, for an operational staff facility at the Comox Valley Waste Management Centre;

AND FURTHER THAT this be funded by decreasing the operational expense budget for contracted services buildings and land maintenance by \$15,000, then transferred to capital, to provide further financial support to this project.

209

Carried

VARY THE AGENDA

N. Anderson/D. Frisch: THAT the agenda be varied to bring forward item F.10 Management Report.

208

Carried

CSWM MANAGEMENT REPORT

D. Arbour/M. Davis: THAT the Comox Strathcona Waste Management Board management report dated September 2019 be received.

209

Carried

SUMMARY – BOARD ROUND TABLE DISCUSSION FROM JUNE 20, 2019

D. Arbour/B. Unger: THAT the report dated September 4, 2019 regarding a summary of the the Comox Strathcona Waste Management Board's input provided through the round table session at the June 20, 2019 Board meeting be received.

209

Carried

W. Morin/J. Colborne: THAT the Comox Strathcona Waste Management Board support two round table sessions annually and to schedule these at the Board meetings occurring in June and November of each year;

AND FURTHER THAT staff address the seven action items stemming from the June 20, 2019 Comox Strathcona Waste Management Board round table session related to governance, waste composition, the Solid Waste Management Plan, and taxation and tipping fees as outlined in the August 6, 2019 report.

209

A. Adams/D. Frisch: THAT the motion be amended to reflect only one round table session being held each year.

209

Carried

Vote on main motion as amended as follows:

THAT the Comox Strathcona Waste Management Board support one round table session annually and schedule it at the Board meeting occurring in June of each year;

AND FURTHER THAT staff address the seven action items stemming from the June 20, 2019 Comox Strathcona Waste Management Board round table session related to governance, waste composition, the Solid Waste Management Plan, and taxation and tipping fees as outlined in the August 6, 2019 report.

209

Carried

PESTICIDE AND HERBICIDE USE – DRAFT POLICY INPUT

D. Frisch/B. Unger: THAT the report dated September 5, 2019 regarding an opportunity to review and understand the proposed changes related to the draft Pesticide and Herbicide Use policy be received.

209

Carried

D. Arbour/J. Colborne: THAT the Comox Strathcona Waste Management Board support the changes for the
Comox Strathcona Waste Management Board minutes - September 12, 2019

Pesticide Use on Comox Valley Regional District Property policy to include herbicides and updated language related to the addition of herbicides, as proposed.

209

Carried

ADJOURN TO IN-CAMERA

The board adjourned to its in-camera session at 2:03 pm.

RISE AND REPORT:

The board rose from its in-camera session at 2:32 pm.

TERMINATION:

A. Adams/D. Frisch: THAT the meeting terminate.

208

Carried

Time: 2:33 pm.

Confirmed this _____ day of _____ 20__:

Bob Wells
Chair

Certified Correct and Recorded by:

Jake Martens
Manager of Legislative Services